**Mobility Agreement**

**Staff Mobility For Teaching[[1]](#endnote-1)**

Planned period of the teaching activity: from *[day/month/year]* till *[day/month/year]*

Duration (days) – excluding travel days: ………………….

**The teaching staff member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-2) |  | Nationality |  |
| Sex [*M/F*] |  | Academic year | 2016/2017 |
| E-mail |  | Phone |  |

**The Sending Institution/Enterprise[[3]](#endnote-3)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **CATHOLIC UNIVERSITY**  **IN RUŽOMBEROK** | Faculty |  |
| Erasmus code | **SK RUZOMBE01** | Department/  unit |  |
| Address | Hrabovská cesta 1A  Ružomberok, 043 01 | Country/ Country code[[4]](#endnote-4) | Slovakia/SK |
| Contact person  name and position | Mgr. Michaela Moldová  Chovancová  Erasmus coordinator | Contact person  e-mail / phone | [michaela.moldova.chovancova@ku.sk](mailto:michaela.moldova.chovancova@ku.sk)  +421 918 337 411 |
| Type of enterprise:  NACE code[[5]](#endnote-5) | Education, P | Size of  enterprise[[6]](#endnote-6) | Large |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Faculty/Department |  |
| Erasmus code  (if applicable) |  |
| Address |  | Country/ Country code |  |
| Contact person name and position |  | Contact person e-mail / phone |  |

#### For guidelines, please look at the end notes on page 3.

**Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

**Main subject field[[7]](#endnote-7):** ………………….

**Level (select the main one):** Short cycle (EQF level 5) ☐; Bachelor or equivalent first cycle (EQF level 6) ☐; Master or equivalent second cycle (EQF level 7) ☐; Doctoral or equivalent third cycle (EQF level 8) ☐

**Number of students** at the receiving institution benefiting from the teaching programme: ………………

**Number of teaching hours:** …………………

**Language of instruction:** ………………………………………

|  |
| --- |
| **Overall objectives of the mobility:** |

|  |
| --- |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** |

|  |
| --- |
| **Content of the teaching programme:** |

|  |
| --- |
| **Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions):** |

**II. COMMITMENT OF THE THREE PARTIES**

By signing[[8]](#endnote-8) this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The teaching staff member**  Name:  Signature: Date: |

|  |
| --- |
| **The sending institution/enterprise**  Name of the head of Department/Institute:  Signature: Date: |
| Name of Erasmus coordinator:  Signature and stamp: Date: |

|  |
| --- |
| **The receiving institution**  Name of the responsible person:  Signature and stamp: Date: |

1. **Seniority:**  Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-1)
2. All refererences to "**enterprise**" are only applicable to mobility for staff between Programme Countries or within Capacity Building projects. [↑](#endnote-ref-2)
3. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search> [↑](#endnote-ref-3)
4. The top-level NACE sector codes available at <http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN> [↑](#endnote-ref-4)
5. **Size:** according to the number of staff, the enterprise should be defined as small (1-50), medium (51-250) or large (>251). [↑](#endnote-ref-5)
6. The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) (available at <http://ec.europa.eu/education/tools/isced-f_en.htm>) should be used to find the ISCED 2013 detailed field of education and training. [↑](#endnote-ref-6)
7. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). [↑](#endnote-ref-7)
8. [↑](#endnote-ref-8)