

English for Doctoral Students – Course Syllabus

Wednesday 12:10 – 12:55, F 013 (if needed: MS Teams “Anglický jazyk pre doktorandov”)

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office hours: Wednesday 10:30-11:20, Thursday 9:40-10:25

Course Description: The aim of the course is to improve communication and presentation skills of doctoral students in English in the academic setting. Students will learn basic customs and phrases used during presentations at the academic events, they will practice their presentation skills and they will learn the basics needed for publication in English. Passing this course will help students to achieve selected skills needed to join international academic setting (conference participation, publishing etc.)

Topics:

1. Introducing yourself and small talk
2. Email communication
3. Motivation letter and Curriculum Vitae
4. Conferences, posing questions, question and answer sessions
5. Abstract
6. – 7. Scholarly texts (structure, basic phrases, tips)
8. – 9. Scholarly presentations (examples, structure, basic phrases, presenting)
10. – 13. Presentations of students

Requirements: Active participation at the seminars. The final evaluation (max. 100 points) consists of evaluation of individual *assignments* (max. 40 points) and *final presentation* (max. 60 points.). Final grades (from A to Fx) follow the grading scale from our previous study regulations.

Assignments: There will be 4 assignments, each for max. 10 points. Assignments should be submitted in .doc or .docx file via Moodle course using “Submission assignment 1” etc.

You should

- 1) write two emails: i) one formal email to a professor asking him/her to write an invitation letter for you to be able to visit him/her and apply for a scholarship; ii) one informal email to another doctoral student (you met at a conference) suggesting a cooperation of some sort;
- 2) write a motivation letter (you apply for a scholarship to be able to spend 6 months doing research at a university abroad);
- 3) prepare your Curriculum Vitae;
- 4) write an abstract of your conference paper or an abstract of your dissertation thesis (the abstract should include a title, abstract and keywords).

Final Presentation: One presentation for max. 60 points.

You (each student) should prepare a short presentation (10-15 minutes) about a research topic of your interest. It must be clear, well-structured and follow the guidelines specified during the course.

Additional Information: *Important details* and study materials concerning the course are to be found at e-learning course Anglický jazyk pre doktorandov at <https://moodle.ff.ku.sk>

Violations of academic integrity will be penalized according to the regulation of the dean of the faculty about academic integrity.