

## COURSE INFORMATION SHEET

<b>University:</b> Catholic University in Ružomberok	
<b>Faculty:</b> Faculty of Education	
<b>Course code:</b> KPVZ/Tj-BD104B/22	<b>Course title:</b> Professional Terminology I
<b>Type and range of planned learning activities and teaching methods:</b> <b>Form of instruction:</b> Seminar <b>Recommended study range:</b> <b>hours weekly:</b> 1 <b>hours per semester:</b> 13 <b>Teaching method:</b> on-site	
<b>Credits:</b> 1	<b>Working load:</b> 25 hours
<b>Recommended semester/trimester:</b> 1., 3., 5.	
<b>Level of study:</b> I.	
<b>Prerequisites:</b>	
<b>Requirements for passing the course:</b> Verification of the degree of acquisition of the relevant knowledge, skills and competences of the student is carried out on the basis of a final written test. Course evaluation: A - 100%-93% B - 92%-85% C - 84%-77% D - 76%-69% E - 68%-60% Fx - 59%- 0%	
<b>Learning outcomes of the course:</b> The aim of the course is to acquire knowledge in the field of professional terminology focused on business and official correspondence from Italian and vice versa. The graduate will acquire the following knowledge, skills and competences: - be able to translate business terminology from Italian and vice versa - understands basic correspondence arguments, - knows the most common forms and expressions used in official written correspondence. - is able to translate independently simple professional texts in the field of business relations - is able to navigate through a professional text and subsequently produce an analysis of a case study.	
<b>Course contents:</b> 1. Legal forms of a company. 2. Characteristics of companies. 3. Organisational structure of companies. 4. Contracts, types of contracts. 5. Purchase and sale agreements. 6. Invoicing. 7. Banking, payment methods, investments. 8. Marketing. 9. Employment contract. 10. Curriculum vitae.	

<b>Recommended or required literature:</b>					
<b>Language of instruction:</b> Slovak language, Italian language					
<b>Notes:</b>					
<b>Course evaluation:</b> Assessed students in total: 6					
A	B	C	D	E	FX
66.67	16.67	0.0	0.0	0.0	16.67
<b>Name of lecturer(s):</b> PaedDr. Rosangela Libertini, PhD.					
<b>Last modification:</b> 29.08.2022					
<b>Supervisor(s):</b> <b>Guarantor:</b> Administrátor Systému <b>People responsible for the delivery, development and quality of the study programme:</b> prof. ThDr. Rastislav Adamko, PhD., doc. Mgr. Marek Babic, PhD., doc. RNDr. Pavel Bella, PhD., prof. PaedDr. Mgr. art. Rastislav Biarinec, ArtD., prof. Irina Chelysheva, DrSc., prof. PaedDr. František Dluhoš, PhD., Mgr. Juraj Dvorský, PhD., prof. PhDr. Ingrid Emmerová, PhD., doc. Tatiana Korenkova, CSc., prof. PaedDr. Milan Ligoš, CSc., doc. Mgr. Eva Litavcová, PhD., doc. PaedDr. Peter Mačura, PhD., prof. PhDr. David Papajík, PhD., doc. Ing. Miroslav Saniga, CSc., prof. Nóra Séllei, PhD., DrSc., PhDr. ThLic. Martin Taraj, PhD., Prof. Ing. Peter Tomčík, PhD., prof. Dr. phil. fac. theol. Peter Volek, doc. Ing. Igor Černák, PhD.					