



CATHOLIC UNIVERSITY IN RUŽOMBEROK

—shaping minds and hearts—

RECTOR

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CALL FOR INTERNAL GRANT APPLICATIONS

The Rector of the Catholic University in Ružomberok announces a call for applications for internal grants to support the creative scientific, research and artistic activities of internal PhD students and postdoctoral fellows (young researchers) at the Catholic University in Ružomberok (hereinafter referred to as "CU").

The call is funded through the Recovery and Resilience Plan of the Slovak Republic (hereafter referred to as "Recovery and Resilience Plan of the Slovak Republic") No. **09I03-03-V05 - Early Stage Grants (hereafter referred to as "ESG")**.

Schedule:

- 30.09.2024 - Call launch
- 31.10.2024 - Closure of the call at CU faculties
- 15.11.2024 - Evaluation of the call and publication of the results
- 02.12.2024 - Expected start of project implementation

Duration of the project:

The minimum duration of the project is 12 months and the maximum is 16 months. The activities supported by the project must be completed by **31.03.2026** at the latest.

Number of projects supported:

6 projects for internal PhD students and **10 projects** for postdocs will be supported.

Eligible applicants:

Eligible applicants are:

- a) **a student of the third level of higher education in the full-time form of study at CU (internal doctoral student of CU), in the standard length of study for the entire duration of the project**, i.e., that the project will be completed before the completion of his/her doctoral studies.

The project should be based on the dissertation topic of the PhD student in order to financially support and enhance the quality of the scientific, research and artistic outputs of the dissertation. The research activities of the project must be of a non-economic nature and no indirect State aid may be granted in connection with the project.

- b) **a postdoctoral fellow** (young researcher) working at CU, who has an employment contract at CU during the entire project solution at the established weekly working time and at the same time has not exceeded the period of 5 years since obtaining the PhD degree. The applicant's maternity or parental leave is not included in the period.

The project should build on the postdoc's existing research with the aim to financially support and enhance the quality of the scientific, research and artistic outputs achieved. The research activities of the project must be of a non-economic nature and no indirect State aid may be granted in connection with the project.

Budget:

The budget for a PhD student is a maximum of EUR 3 000 per grant (excluding VAT and flat-rate for indirect costs).

The budget for a postdoctoral fellow is a maximum of EUR 6 000 per grant (excluding VAT and flat-rate for indirect costs).

Indirect costs have been set at 7.00% of the maximum grant amount and should be reported in the table under PART B(f) under Other. At the same time, the budget headings should be expressed in EUR, including VAT, rounded to the nearest whole number.

Submission of grant applications:

The applicant submits a hard copy of the Grant Application (in Slovak or English), together with the annexes, to the relevant Vice Dean for Science at the faculty at which he/she is working, no later than the closing date of this call for proposals.

The application shall always be accompanied by the project, which shall be submitted in duplicate.

If the **student** is a **student of the third level of higher education in the full-time form of study** at CU (internal doctoral student of CU), the application includes a statement from the supervisor.

If it is a **postdoctoral fellow** (young researcher) working at CU, the application includes a statement from the head of the department.

The grant application, together with the annexes, is also submitted electronically in .pdf format to the relevant Faculty Science Department. The file name must include: *abbreviation of the faculty _ name and surname of the applicant _ ESG grant application (e.g. FF_ Jožko Mrkvička _ ESG grant application).*

The grant application is attached as Annex 1 to this call for proposals.

Grant applications that do not meet the required formalities will be excluded from the approval process.

Evaluation of grant applications:

The evaluation of applications will be carried out within the set deadline and in accordance with points 3 and 4 of the [Methodical Guideline of the Rector's Grant Scheme for Providing Support for the Research of Doctoral and Postdoctoral Students](#).

Publication of the results of the call and award of the grant:

The list of approved projects shall be published on the website www.ku.sk, indicating at least the title of the project, the responsible project promoter, the duration of the project and the amount of funding allocated for the entire project period.

Successful applicants will receive a decree stating that they have been approved for a grant. The decree will contain at least:

- a) Identification of the researcher and the unit within which the researcher will carry out the project ,
- b) identification of the grant-granting body - the institutional scheme promoter,
- c) name of the project
- d) project identification - code or number,
- e) the amount allocated,
- f) the duration of the project.

The decree must meet the visibility requirements of the SR Recovery and Resilience Plan.

Eligible expenses:

Eligible expenses of the applicant may include:

- a) Travel expenses of the grant holder
- b) Consumables, other goods and services necessary for the implementation of the project
- c) Apparatus and equipment whose entry price does not exceed EUR 1,700 including VAT
- d) Software, valuable rights, the entry price of which does not exceed EUR 2 400 including VAT

Eligibility of expenditure:

- a) Project expenditure cannot be subject to double funding. This means that the successful grant applicant cannot finance the same project expenditure simultaneously with several forms of support from public sources, European Union sources or other financial assistance instruments granted by the Slovak Republic.
- b) The activities defined in the submitted application, which will achieve the project results, cannot be financed by this call and by other public funds at the same time, if such financing would constitute double funding.

- c) In order to avoid double funding, the grant applicant cannot be:
- R1 scholarship holders (call code 09I03-03-V02),
 - R2/ R3/ R4 scholarship holders (call code 09I03-03-V04),
 - recipient of a grant from the call for support for researchers at risk of conflict in Ukraine(call code 09I03-03-V01).
- d) Expenditure that does not fall within the eligible expenditure listed above is ineligible.

Financing of the project:

Only the applicant concerned may dispose of the grant awarded.

The funds allocated for the grant may not be used for any purpose other than that for which they were intended in terms of the approved project budget.

The applicant is obliged to comply with the accounting procedures, the accounting documentcycle and other applicable accounting rules established for the CU faculty in which it operateswhen disposing of the awarded grant.

When presenting the results of the project, the applicant is obliged to indicate the source of itsfunding. The applicant must declare the support in the publications resulting from the project,

i.e. in the Acknowledgement the grant number and the name of the support scheme 'Grant Scheme for Providing Support for the Research of Doctoral and Postdoctoral Students of the Catholic University in Ružomberok'.

Obligations of the applicant:

The applicant is obliged to provide, at any time upon request, information on the status of the grant or complete documentation on its activities within the project and on the use of the grant:

- a) to the supervisor if the student is a full-time student of the third cycle of higher educationat CU (internal doctoral student of CU),
- b) the head of the department at which he/she is based, if he/she is a postdoctoral fellow.

Changes in the project during the solution period:

Changes to the project and changes to the budget in excess of 30% of the budget line are subject to approval by the Vice Provost for Science and Arts at CU. Changes to the budget up to 30 %are not subject to approval and any deviations from the planned budget will be indicated by the responsible investigator in the final project report. Changes to the project are administeredin accordance with point 5 of [Methodical Guideline of the Rector's Grant Scheme for Providing Support for the Research of Doctoral and Postdoctoral Students](#).

Submission of the final grant report:

The applicant is obliged to prepare and submit to the Vice Dean for Science of the Faculty at which he/she is working a final report on the project as well as a report on the financial implementation of the grant, including copies of accounting documents and outputs achieved by the project for which the grant was awarded, at least in the scope of Annex 2 of this call, after the end of the grant awarded for the project. The report shall include an assessment of the usefulness of the project, a report on the fulfilment of the measurable indicators and copies of the published outputs (publications in journals, conference proceedings, abstracts, etc.).

The applicant shall submit the above within one month of the completion of the project. The final report is the basis for the final evaluation of the implementation of the tasks.

Launch, modification and cancellation of a call:

The call is announced in Slovak and English. In case of any ambiguities or inconsistencies, the Slovak language version is binding.

Ružomberok, September, 30, 2024

Jaroslav Demko
rector

Attachments:

Annex 1: Grant application with annexes

Annex 2: Template for the final project report