**Final Report on the Grant Solution**

**PROGRAM FOR A SUPPORT DOCTORAL AND POSTDOCTORAL RESEARCHERS AT THE CATHOLIC UNIVERSITY IN RUŽOMBEROK**

**Name of the Project**

**Project Acronym**

**Submits**

**Applicant**: Name and Surname

**KU Faculty**: Name of the Faculty

**In Ružomberok, date DD. Month YYYY**

**SECTION A – Basic Information**

Name of the project:

Project acronym:

Scientific department:

Project solution period:

1. **Data about the responsible**

Name, Surname and Titles:

Date of Birth:

Department within the KU:

Department Address:

Telephone: e-mail:

Employment Status of the Applicant:

1. **Data about the project**

Total amount required:

Total spent amount:

The remaining funds in the amount of ......... Euros transferred back to the R KU account on: .......

1. **Applicant´s Declaration of the Accuracy of the Information Provided in the Application**

The undersigned ................, born on .............. in ............., I hereby declare that all information provided in this report and its attachments is correct.

 …………………...........................

Signature of the responsible solver

**SECTION B – Description of the Project Solution**

1. management summary of the project
2. description of achieved goals and their benefits
3. description of outputs and their further use
4. description of deviations from the original project and their resolution
5. additional information

*(any information you consider important to include)*

1. List of attachments

*(if attached)*

**SECTION C – Financial Report**

1. Breakdown of regular expenses

*(associated with project solution along with a detailed description of each expense, with the actual accounting document attached to this section)*

|  |  |  |  |
| --- | --- | --- | --- |
| Budget item | Amount in eurosA request | Amount expended in euros | Accounting document number |
| Computing equipment |  |  |  |
| Instruments and devices |  |  |  |
| Software |  |  |  |
| Material |  |  |  |
| Services |  |  |  |
| Travel expenses |  |  |  |
| Conference fees |  |  |  |
| Office supplies |  |  |  |
| Other (specify) |  |  |  |
| Total | Xxxx,xx € | Xxx,xx € |  |

1. Evaluation of budget utilization

*(max. 1 page)*

1. attachments

*(accounting documents)*